

## **News Release**

For Immediate Release: March 20, 2020

OFFICE OF THE MAYOR SARAH K. BLANE, CHIEF OF STAFF Tel (808) 241-4900 Fax (808) 241-6877

## County announces changes in Standard Operating Procedures (SOPs) for offices within Pi'ikoi Building at Līhu'e Civic Center

LĪHU'E – The County of Kaua'i announces the following changes in Standard Operating Procedures (SOPs) for offices within the Pi'ikoi Building at the Līhu'e Civic Center in order to provide for the health, safety, and welfare of the people of Kaua'i from the potential spread of the novel coronavirus (COVID-19).

Effective Friday, March 20, the Pi'ikoi Building will be closed to public access and the agencies at Pi'ikoi (Housing, Elderly Affairs, and the Kaua'i Fire Department) will be temporarily closed for in-person service. We will continue serving our clients by phone, email, or in special cases by advance appointment. Phone numbers for each agency at Pi'ikoi are posted on all exterior doors:

- Housing, Main Line 241-4444;
- Housing, Rental Assistance 241-4440;
- Kaua'i Fire Department 241-4980;
- Agency on Elderly Affairs 241-4470;
- Workwise 274-3056;
- Homeless Services 241-4427; and
- Life's Choices 241-4925 or 241-4926



Limited essential staff will be responding to phone calls, phone messages, and emails to continue providing services to the public. We request that clients needing to deliver paperwork or payments to the Housing Agency do so via mail at:

Kaua'i County Housing Agency

4444 Rice Street, Suite 330

Līhu'e, Hawai'i 96766

With regard to Housing, during this time of limited operations late fees associated with loan and lease payment, and deadlines for submission of documents will not be strictly enforced.

To view a copy of the emergency proclamation, visit the County of Kaua'i's website at www.kauai.gov/KEMA.

For more information and to sign up for daily updates from the State Department of Health relating to current COVID-19 information, visit <a href="https://health.hawaii.gov/news/covid-19-updates/">https://health.hawaii.gov/news/covid-19-updates/</a> or <a href="http://www.kauai.gov/COVID-19">http://www.kauai.gov/COVID-19</a>.

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